Shri Sangameshwar Shikshana Samstha's

SHRI SANGAMESHWAR ARTS AND COMMERCE COLLEGE, CHADCHAN -586205

Re-accredited at B^{++} Level by NAAC (2.83 CGPA)

(Karnataka State)

Website : www.ssaccchadchan.com

Email : ssaccollege_chadchan@yahoo.com

Phone No/Fax : 08422-278479

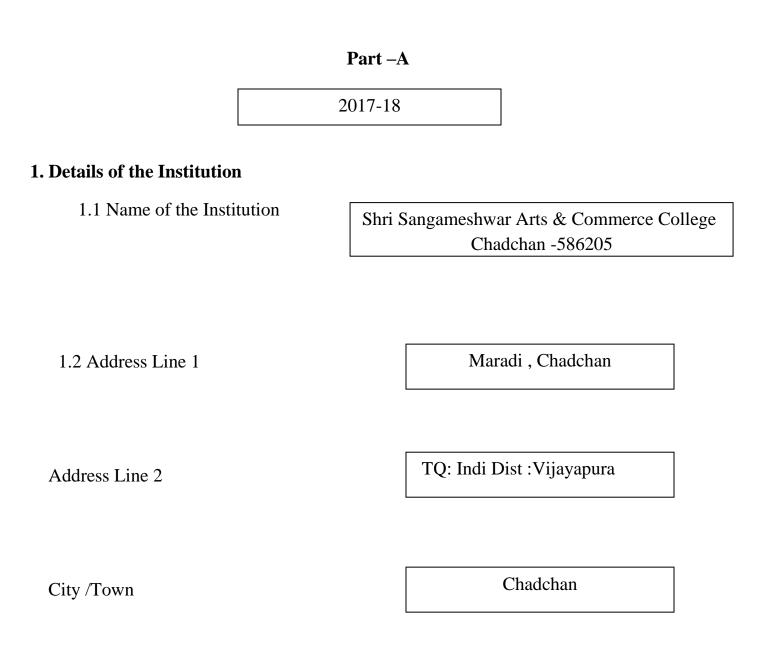**Affiliated to Rani Channamma University, Belagavi.**

ANNUAL QUALITY ASSURANCE REPORT(AQAR)2017-18

Submitted To

The Director, National Assessment and Accreditation Council, Bengaluru-560072

The   Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

(Note: The AQAR period would be the Academic Year. For July 1, 2014 to June 30, 2015)

Part –A

> 2017-18

1. Details of the Institution

1.1 Name of the Institution

> Shri Sangameshwar Arts & Commerce College Chadchan -586205

1.2 Address Line 1

> Maradi , Chadchan

Address Line 2

> TQ: Indi Dist :Vijayapura

City /Town

> Chadchan

State	Karnataka
Pin Code	586205
Institution e-mail address	ssaccollege_chadchan@yahoo.com
Contact Nos.	08422/278479
Name of the Head of the Institution:	Dr.S.S.CHORAGI
Tel.No. with STD Code:	08422-278479
Mobile:	9449169016
Name of the IQAC Co-ordinator:	DR S B RATHOD
Mobile:	9743322956
IQAC e-mail address:	iqacssacc@gmail.com ssaccollege_chadchan@yahoo.com
1.3 NAAC Track ID (For ex.MHCOGN18879)	11752

OR

1.4 NAAC Executive Committee No. &   EC (SC) /18/A & A /7.3 Dated: 05-11-2016

Date: (For Example EC/32/A&A/143 dated 3-5-2004.

This EC no.is available in the right corner-bottom

Of your institution's Accreditation Certificate)

1.5 Website address: www.ssaccollegechadchan.com

Web –link of the AQAR: http://ssaccollegechadchan.com/rep1617.html

1.6 Accreditation Details:

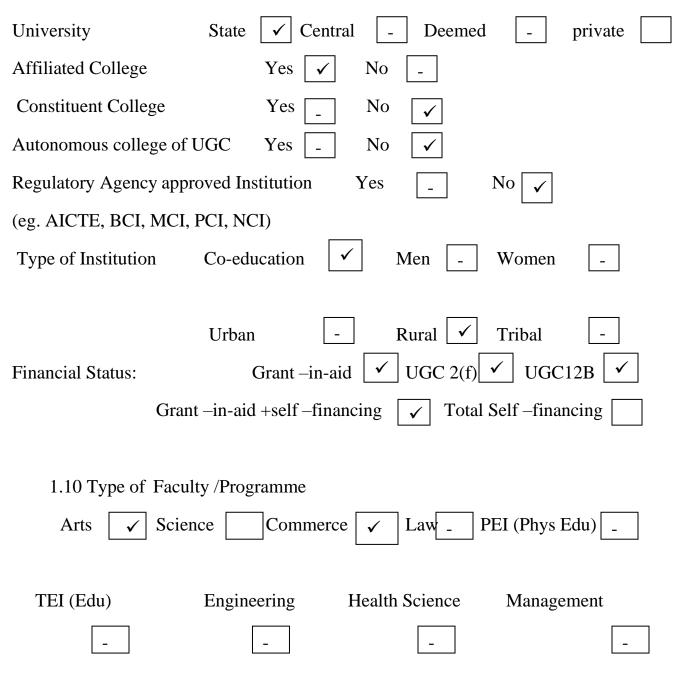| Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	-	2004	16-09-2004 to 15-09-2009
2	2nd Cycle	B	2.77	2011	08-01-2011 to 7-01-2016
3	3rd Cycle	B++	2.83	2016	05-11-2016 to 04.11.2021
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY   01-07-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC? (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

1)AQAR	2015-2016	and	13/07/2016	(24/12/2018)
2)AQAR	2016-2017	and	26/12/2018	26/12/2018

1.9 Institutional Status

University   State ✓ Central - Deemed - private ☐

Affiliated College   Yes ✓   No -

Constituent College   Yes -   No ✓

Autonomous college of UGC   Yes -   No ✓

Regulatory Agency approved Institution   Yes -   No ✓

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men -   Women -

Urban -   Rural ✓   Tribal -

Financial Status: Grant –in-aid ✓   UGC 2(f) ✓   UGC12B ✓

Grant –in-aid +self –financing ✓   Total Self –financing ☐

1.10 Type of Faculty /Programme

Arts ✓   Science ☐   Commerce ✓   Law -   PEI (Phys Edu) -

TEI (Edu)   Engineering   Health Science   Management

-                    -   -   -

Others (Specify)

> UG Course - B.C.A, BSW
> PG Course - M.Com, MSW

1.11 Name of the Affiliating University (*for the colleges*)

> Rani Channamma University, Belagavi

1.12 Special status conferred by Central /State Government –

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by state /Central Govt. /University | - |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme | - | UGC-CE | - |

UGC –Special Assistance Programme   DST-FIST | ✓ |

| - |

UGC-Innovative PG programmes | - | Any other (Specify) | Applied for B.voc |

UGC-COP programmes | - |

2. IQAC Composition and Activities

2.1	No .of Teachers	05
2.2	No. of. Administrative /Technical staff	01
2.3	No. of students	02
2.4	No. of Management representatives	01
2.5	No. of. Alumani	02
2.6	No. of any other stakeholder and Community representatives	01
2.7	No.of Employers /Industrialists	01
2.8	No.of other External Experts	02
2.9	Total No. of members	15

2.10 No. of IQAC meetings held: 08

2.11 No.of meetings with various stakeholders: NO: $\boxed{15}$ Faculty : $\boxed{08}$

Alumni   Others

Non-Teaching Staff Students $\boxed{02}$ $\boxed{02}$ $\boxed{03}$

2.12 Has IQAC received any funding from UGC during the year ? Yes ☐ No $\boxed{✓}$

If yes, mention the amount

Block grant for the period 01.04.2012 to 31.03.2017 =3,00,000/

Seminars and Conferences (only quality related)

i.   No. of Seminars/Conferences/Workshops/Symposium organized by the IQAC

TOTAL NO'S: 12   International 0   National 01   State 05

Institution 06

ii.   Themes:

1. Relevance of keertana in the present scenario.
2. Recent Trends in Investment Patterns: A study of Vijayapur District.
3. e-NAM (National Agricultural market).
4. The Legacy of Deccan Plateau.
5. Employment and Entrepreneurship.
6. Introduction of GST: Implications.
7. Inflation and economic development.
8. Role of NGOs in economic development.
9. Sthree Shakti Sanghas and Women Empowerment.
10. Youth and democracy
11. Organic Farming and soil fertility.
12. Moral values and Personality development.
13. Role of public library in the promotion of information literacy among the public.

2.14 Significant Activities and contributions made by IQAC

➢ Seminars / workshops conducted.
➢ Bridge Course for new entrance.
➢ Monitors all the activities of the college
➢ Field Visit
➢ Teachers Training Programmes Conducted
➢ Attention given to effective teaching progress
➢ Student Seminar & Quality enhancement programme.

2.15 Plan of Action by IQAC /Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards

quality enhancement and the outcome achieved by the end of the year *

Plan of Action Taken	Achievements
1. Teaching Quality enhancement	1. Achieved by the conducting the Teacher Training Programmes 2. Conducted extracurricular & co-curricular activities for students. 3. Encouraged students to take part in sports & games. 4.. Special efforts made to enhance the communication skills to students & staff 5 Study tours and field visits have been conducted.
2. Learning quality enhancement	1. Seminars Conducted. 2. Adopted different methods of teaching 3.. Students Training & Special Coaching Class were conducted for slow and fast learners

*   Attach the Academic Calendar of the year as Annexure. **Yes Attached**

2.16 Whether the AQAR was placed in statutory body   : Yes ✓   No ☐

Management ✓   Syndicate -   any   other body -

Provide the details of the action taken

> Management extended needed support by fulfilling needs of the Institution in Quality Maintenance by providing moral & financial support.
>
> IQAC committee conducted Periodical Meetings to enhance the total Internal Quality

Part - B

Criterion–I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the programme	Number of existing programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/ Career Oriented Programmes
Ph.D	-	-	-	-
PG	**02**	00	02	-
UG	**04**	-	02	-
PG Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	04	04	04
Others				
Total	**06**	**04**	08	04
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / open options

(ii) Pattern of programmes:

Pattern		Number of programmes
Semester	✓	06
Trimester		
Annual		
Others		

1.3 Feedback from stakeholders *   ✓ Alumni ✓ Parents   ✓ Employers ✓ Students

(On all aspects)

Mode of feedback   :   Online   - Manual ✓ Co-operating schools (for PEI) -

* Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision / update of regulation or syllabi, if yes mention their salient Aspect

Revision of Subjects & Syllabus in BA & B.Com I and II Two Units

1.5 Any New Departments /Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1Total No. of

Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
07	06	01	-	-

2.2 Number of permanent faculty with Ph.D.   04

2.3 Number of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	11	01	-	-	-	-	-	07	11

2.4 No.of Guest and Visiting faculty and Temporary faculty   18   -

2.5 Faculty participation in conferences and symposia:

No.of Faculty	International level	National level	State level
Attended	02	02	-
Presented Papers	07	05	04
Resource Persons	02	06	-

2.6 Innovative processes adopted by the Institution in Teaching and Learning:

Language Lab, Audio- visual aids, PPT , Case Study , Commerce Lab, Problem solving , Study Tours , Debates , Project Report , Class seminars , Industry Visit .

2.7 Total No. of actual teaching days during this academic year   203

2.8 Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice **Questions)**   Nil

Evaluation of papers made as per Rani Channamma University Belagavi guidelines.

2.9 No.of faculty members involved in curriculum restructuring /revision /syllabus

Development as Member of Board of Study / Faculty / Curriculum Development Workshop

03 Members are involved in curriculum restructuring or revision /syllabus / development in Rani Channamma University

2.10 Average percentage of Attendance of students: 95%

2.11 Course / Programme wise distribution of pass percentage: 2017-18

Title of the Programme	Total no.of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA.	78	29	17	00	31	98.71
B.Com.	60	15	19	01	25	100
B.C.A	31	17	04	02	07	96.77
B.S.W	21	07	08	00	01	87
M.Com.	19	-	07	04	-	60
M.S.W	10	-	09	-	-	99

2.12 How does IQAC Contribute /Monitor/ Evaluate the Teaching & Learning processes:

Student feedback , Suggestion Box , Student Counseling , Teachers Performance evaluated by Principal & Management , IQAC encourages Research Publications , participation & presentations in various Seminars & Workshops , Senior Teachers preparing future plans & policies.

2.13 Initiatives undertaken towards faculty development

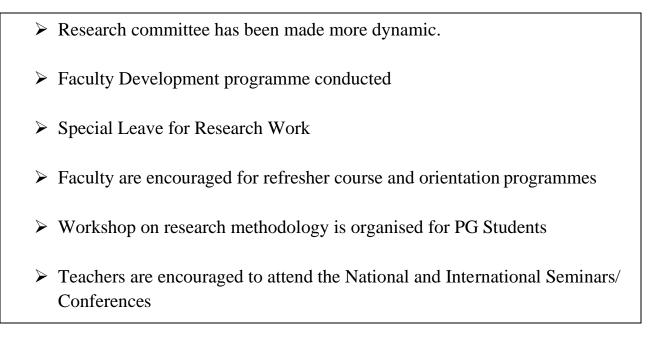| Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC-Faculty Improvement Programme	-
HRD Programmes	01
Orientation Programmes	-
Faculty exchange programme	20
Staff training conducted by the university	-
Staff training conducted by other institutions	04
Summer/Winter schools, Workshops, etc	-
Others	-

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions filled during the year	Number of Positions filled temporarily
Administrative Staff	5	06	00	04
Technical Staff	-	-	-	01

Criterion – III

3. Research, Consultancy and Extension

    3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the Institution:

> ➢ Research committee has been made more dynamic.
>
> ➢ Faculty Development programme conducted
>
> ➢ Special Leave for Research Work
>
> ➢ Faculty are encouraged for refresher course and orientation programmes
>
> ➢ Workshop on research methodology is organised for PG Students
>
> ➢ Teachers are encouraged to attend the National and International Seminars/ Conferences

    3.2 Details regarding Major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs.Lakhs	-	-	-	-

    3.3 Details of regarding Minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs.Lakhs				

3.4 Details on Research Publications :

	International	National	Others
Peer Review Journals	02	-	-
Non-Peer Review Journals	-	10	-
e-Journals	-	-	-
Conference proceedings	-	-	01

3.5 Details on Impact factor of Publications:
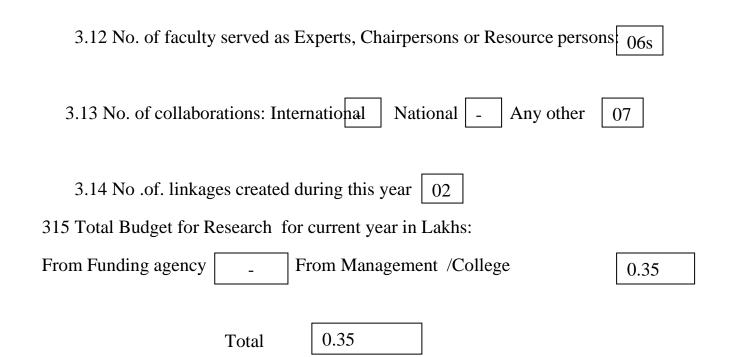
Range   ☐ ✓   Average ☐ -   h-index ☐ -   Nos. SCOPUS ☐ -

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organizations:

Nature of the Project	Duration Year	Name of the Funding Agency	Total grant Sanctioned	Received
Major projects	-	-	-	-
Minor projects	-	-	-	-
Interdisciplinary projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University /College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	1	Management	40,000	40,000
Total			40,000	40,000

No.of books published i) With ISBN No. $\boxed{04}$ Chapters in Edited Books $\boxed{04}$

ii) Without ISBN No. $\boxed{}$

3.8 No.of University Departments receiving funds from

UGC-SAP $\boxed{-}$ CAS $\boxed{-}$ DST-FIST $\boxed{-}$

DPE $\boxed{-}$ DBT Scheme/ funds $\boxed{-}$

3.9 For colleges Autonomy $\boxed{-}$ CPE $\boxed{-}$ DBT Star Scheme $\boxed{-}$

INSPIRE $\boxed{-}$ CE $\boxed{-}$ Any Other (specify)

DST-FIST & VGST

3.10 Revenue generated through consultancy $\boxed{\text{Nil}}$

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	05	-	06
Sponsoring Agencies	-	-	college	-	College

3.12 No. of faculty served as Experts, Chairpersons or Resource persons: 06s

3.13 No. of collaborations: International [ ] National - Any other 07

3.14 No .of. linkages created during this year 02

315 Total Budget for Research for current year in Lakhs:

From Funding agency [-] From Management /College 0.35

Total 0.35
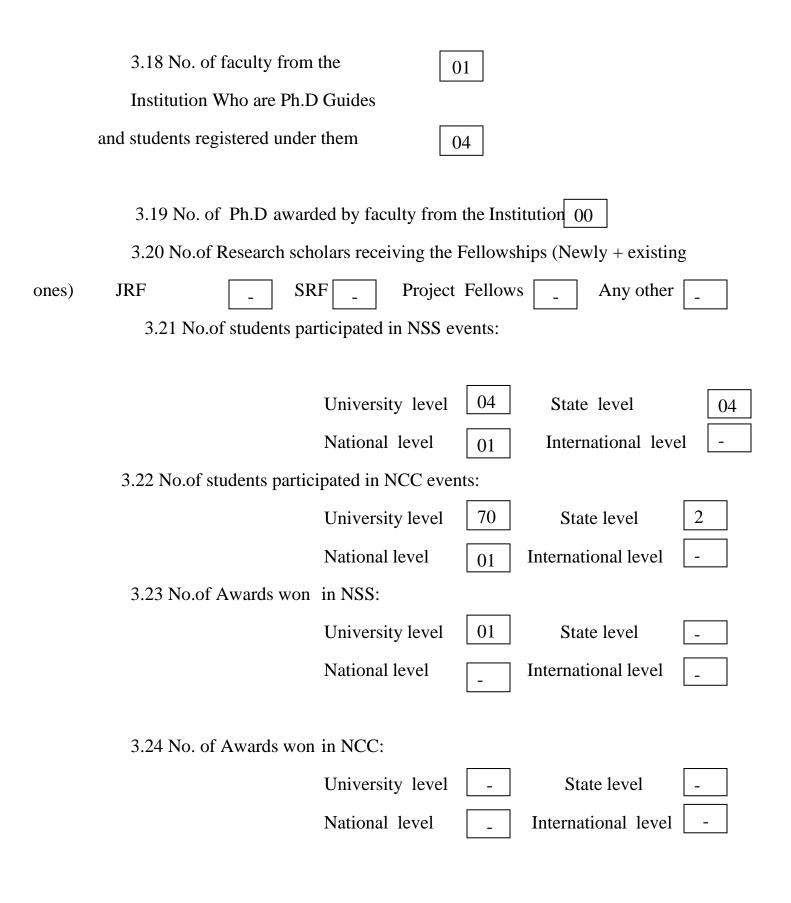
3.16 No. of patents received this year :
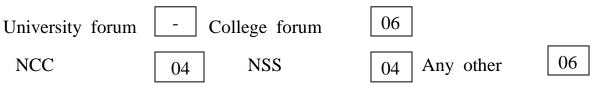
Type of patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialized	Applied	00
	Granted	00

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year
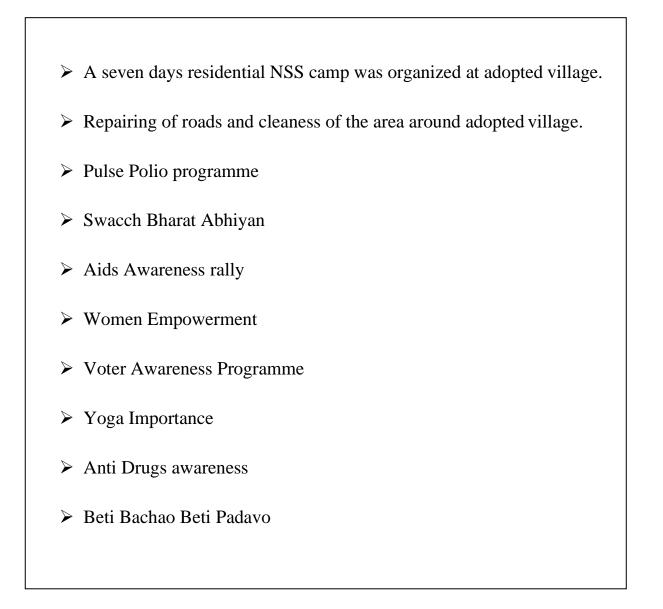
Total	International	National	State	University	Dist	College
05	-	-	-	01	-	05

3.18 No. of faculty from the   01

Institution Who are Ph.D Guides

and students registered under them   04

3.19 No. of Ph.D awarded by faculty from the Institution 00

3.20 No.of Research scholars receiving the Fellowships (Newly + existing

ones)   JRF   -   SRF -   Project Fellows -   Any other -

3.21 No.of students participated in NSS events:

University level 04   State level 04

National level 01   International level -

3.22 No.of students participated in NCC events:

University level 70   State level 2

National level 01   International level -

3.23 No.of Awards won in NSS:

University level 01   State level -

National level -   International level -

3.24 No. of Awards won in NCC:

University level -   State level -

National level -   International level -

3.25 No. of Extension activities organized

University forum | - | College forum | 06 |

NCC | 04 | NSS | 04 | Any other | 06 |

3.26 Major Activities during the year in the sphere of extension activities

and Institutional Social Responsibility

> A seven days residential NSS camp was organized at adopted village.

> Repairing of roads and cleaness of the area around adopted village.

> Pulse Polio programme

> Swacch Bharat Abhiyan

> Aids Awareness rally

> Women Empowerment

> Voter Awareness Programme

> Yoga Importance

> Anti Drugs awareness

> Beti Bachao Beti Padavo

Criterion –IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18.3	-	-	-
Class rooms	36	-	UGC & Management	36
Laboratories	03	-	UGC & Mgmt	03
Seminar Halls	03	-	UGC	03
No.of important equipments purchased (> 1-0 lakh) during the current year .				
Value of the equipment purchased during the year(Rs.in Lakhs)	-			
Others	-			
Canteen	01		UGC & Management	01
Shuttle Badminton Court	01			01
Women's Hostel	01	01(I floor)		01

4.2 Computerization of Administration and Library :

Administration:
- Annual accounts, financially statements, salary received by the Govt.
- Arrears bill, income tax have been computerized through admission office.

Examinations:
- List of students appearing for examination or transfer through internet.
- Hall tickets are computerized.
- Examination forms are filled online.
- IA Marks sent through online.
- Results are declared through online. Marks are computerized.

- Enquires from student received by the current university by mail.
- Course registration is done online.

Library:

- Library has been automated using the library software.
- Library subscribed to internet N list.
- Library has 10 computers with Internet.
- Printer is used in the library for printouts.
- Barcode printer in the library is used.
- Xerox machine and TV in the library.

4.3 Library services :

	Existing		Newly added		Total	
	No.	Value.	No.	Value.	No.	Value.
Text Books	25114	2629639	246	71144	25360	2700783
Reference Books	1013	242187	02	1000	1013	243187
e-Books	-	-	90000	6000	90000	6000
Journals	22	27000	-	-	27	27000
e-Journals	3000	-	-	-	3000	-
Digital Database	-	-	-	-	50000	10000
CD & Video	50	10000	50	10,000	100	20000
Others(Specify) T.V., Zerox ,Internet	-	-	02	85000	02	85000

4.4 Technology up-gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (IQAC)
Existing	83	02	03	01	02	04	14	01
Newly added	20	01	-	-	01	-	-	-
Total	103	03	03	01	03	04	14	01

4.5 Computer, Internet access , training to teachers and students and any other programme for technology up gradation (Networking , e-Governance etc.)

> i. Internet access to staff & students in Computer Dept & Library.
> ii. Campus Wi-Fi (3) access facility for student & staff.
> iii. Net working

4.6 Amount spent on maintenance in lakhs:

i.	ICT	1 Lakhs
ii.	Campus infrastructure and facilities	.5 Lakhs
iii.	Equipments	-
iv.	Others	03- Lakhs
	Total:	4.5 Lakhs

Criterion –V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> ➢ Given information of support services in the prospectus
> ➢ Assigning the work to each head of various committees
> ➢ Provide guidance to the needy students
> ➢ Support to financially Poor students
> ➢ Students are encouraged through the cash prizes.
> ➢ Job Guidance
> ➢ Placement in companies
> ➢ Mentoring System.
> ➢ Additional Books to fast & slow learners.
> ➢ Fee concession for sports students.
> ➢ Assistance to secure hostel & bus pass facilities to students

5.2 Efforts made by the Institution for tracking the Progression

> ➢ Mentoring system is playing very important role in our college.
>
> ➢ Number of competitive books and journals are made available in library.
>
> ➢ Information of job opportunities display on the notice boards.
>
> ➢ Arranged of special lectures by experts.
>
> ➢ Motivation & encouragement daily during prayer.

5.3 (a) Total Number of students

UG	PG	Ph. D	Others
756	65	04	-

(b) No. of students outside the state   40

(c) No. of international students   -

| No | % | Men
|----|---|
| 00 | - |

| No | % | Women
|----|---|
| 00 | - |

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
92	107	04	527	-	730	52	88	03	613	-	756

Demand ratio   1:1   Dropout %   : 1.48% UG
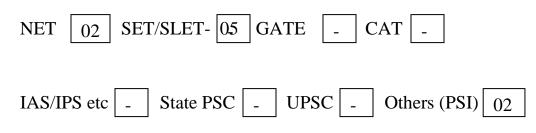
5.4 Details of student support mechanism for coaching for competitive examinations(If any)

Lectures are conducting Coaching Classes for Competitive examination. Quiz competition, provision of books and magazines.

No. of students beneficiaries: 419

5.5 No. of students qualified in these examinations

NET   02   SET/SLET- 05   GATE   -   CAT   -

IAS/IPS etc   -   State PSC   -   UPSC   -   Others (PSI)   02

5.6 Details of Student Counseling and Career Guidance

> ➢ Student Counseling & Career Guidance Cell is working actively in the College for boys & girls separately.
> ➢ The placement officer gives the students about Career Development Programmes.
> ➢ Counseling during admission itself.

No.of students benefitted

Student benefitted from counseling: 320

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
08	336	111	42

5.8 Details of Gender sensitization Programmes:

1) Women Empowerment Cell.

2) Prevention of sexual Harassment Cell.

1. Observation from the Anti-Ragging Sexual Harassment cell.
2. 24 CCTV's are installed for monitoring discipline on the campus.
3. Awareness from lady medical officer.

5.9 Students Activities

5.9.1 No. of students participated in Sports , Games and other events:

State/ University level ☐ 20 ☐ National level ☐ 01 ☐ International level ☐ - ☐

No. of students participated in cultural events

State/ University level ☐ 20 ☐ National level ☐ - ☐ International level ☐ - ☐

5.9.2 No. of medals/ awards won by students in Sports , Games and other events:

Sports: State/University level ☐ 04 ☐ National level -01- International level ☐ - ☐

Cultural: State/University level ☐ 05 ☐ National level ☐ - ☐ International level ☐ - ☐

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (17-18)	14	45000
Financial support from government	280	1239651
Financial support from other sources(PP)	19	114000
Number of students who received International / National recognitions	-	-

Student organized/ initiatives

Fairs: State/University level ☐ 0 ☐ National level ☐ 0 ☐ International level ☐ 0 ☐

Exhibition: State/University level ☐ 0 ☐ National level ☐ 0 ☐ International level ☐ 0 ☐

No. of social initiatives undertaken by the students ☐ 35 ☐

Major Grievances of Students (if any) redressed:

Year	Sl. No	Grievances Reported	Grievances Resolved
2017-18	1	Request for Drinking Water facility in the library & other points	Resolved
	2	Demand for more reference book in library	Resolved
	3	Demand for maintaining the Cleanliness in the Ladies Rest Room.	Resolved
	4	Demand for more sports materials for Ladies.	Resolved
	5	Demand for new books	Arranged
	6	Extra classes for poor	Arranged

Criterion –VI

6. Governance, Leadership and Management

6.1 State the vision and Mission of the institution

<div style="border:1px solid">

OUR VISION
➢ Transforming the rural life through Higher Education of High Quality

OUR MISSION

➢ Imparting excellent education in Arts, Commerce, Computer Application and Social Work to the utmost satisfaction of the students and stake holders.
➢ To develop academic Excellence and character Building.
➢ To provide Dedicated & Committed services to economically Challenged Rural students through effective teaching.
➢ To empower students to learn with sharing, enhance team work leadership qualities provide and extension services to self and the society.

</div>

6.2 Does the Institution has a Management Information System:

> **Management Information System**
>
> Shri Sangameshwer Shikshan Samstha acts as a Academic Leader and frames strategies for academic growth.
>
> - ❖ Suggestion given by the Management Committee headed by the Administrative officer implemented under guidance of the Principal.
> - ❖ Principal and & IQAC coordinator monitors effective functioning of the college
> - ❖ Heads of the different dept. ensure the smooth functioning of the dept.
> - ❖ IQAC collects students feedback

6.3 Quality improvement strategies adopted by the institution for each of the following:
6.3.1 Curriculum   Development

> 1. University prepares the syllabus
>
> 2. Participating in BOS Bodies some faculty are BOS members.
>
> 3. Feedback on curricular development by the student's parents and academic Peers.
>
> 4. Collect feedback from industry & disseminate the same to university (BOS)

6.3.2 Teaching and Learning

1. Preparation academic calendar.

2. Conducting unit test group discussion and home assignment.

3. Using advanced teaching methods.

4. Motivating the students for project work.

5. Study tours.

6. Visit to the Industrial units.

7. Attend seminars & Workshops.

8. Conducting Socio-economic survey.

9. Field visits by BSW & MSW Students.

6.3.3 Examination and Evaluation

1. Examination committee of the college monitors IA tests..
2. Date at submission home assignments are given evaluated & suggestion given.
3. Date of internal tests.
4. Informed the students for internal marks.
5. Semester end examinations, evaluations taken place at University.

6.3.4 Research and Development:

1. Institution has constituted an institutional research committee.

2. Institution Research committee encourages the staff students to take research activities through research publication, participation in UGC sponsored research seminar, conferences writing articles.

3. Institution has provides TA/DA for the students as well as staff. Who take part in research and activities.

6.3.5 Library, ICT and Physical Infrastructure / Instrumentation

1. Fully automated library.

2. Digital browsing corner at library.

3. Installed 20cc Camera for monitoring the activities.

4. E-journals, e-books, OPAC, Inflibnet is available.

5. Adequate seating arrangements

6.3.6 Human Resource Management

The institution adopts a mechanism of evaluation of teacher by Head of Department & Students.

❖ Feedback system: students assess the performance of Teacher.
❖ Principal conducts meetings with class representative.
❖ Reporting by Teachers to HOD inform they report principal
❖ Suggestion Boxes are opened every Month & prompt actions are taken. If required

6.3.7 Faculty and Staff Recruitment

Advertisement are given in Leading News Paper for inviting applications from qualified candidates .According to UGC & the Govt. of Karnataka rules eligible candidates are called for an interview cum trail Teaching session and merit their master degree.

The selection Committee consists of the Principal Members of Management , Subject experts , Govt. Nominee & Member appointed by the Commissioner of Collegiate Education .Suitable candidates are appointed on probation for two years , After assessment of their performance , if found suitable will be declared PP.

6.3.8 Industry Interaction / Collaboration

Various MNCs are regularly contacted by our placement cell. Many students have got placement in Wipro, TATA and Avery Dension in campus drives organized on and off campus.

6.3.9 Admission of Students :

The principal forms the admission Committee consisting of one senior Teacher as Co-Ordinator, 2-3 teachers as members for each department. The committee counsels the   Students and helps to get admission to the course of their choice and liking.

The college website, prospects and Handbook contains Information about institution and the programmes offered. The prospectus explain detail Programmes and eligibility norms for admission. It is given to the students along with the application forms. Alumni students out as link to assist their new juniors.

6.4 Welfare schemes for :

Teaching	❖ Loan facilities through the Co-Operative Credit Society (unregistered)
	❖ Free Eye check up , Health check up are provided.
Free residency facilities.	❖ Management provides advance money to staff without interest in case of emergency.
Non Teaching	❖ Loan facilities.
	❖ Uniforms for supportive staff
	❖ Free Health care check up
	❖ Advance money by the Management without interest.

Students	❖ The career guidance cell. ❖ Scholarship prizes & free ship ❖ Library facilities ❖ Free Health Check up ❖ Students are insured by the parent University. ❖ Encouraged to take part in National Level Games. ❖ Financial assistance for different agencies. ❖ Continuous motivation, special lectures.

6.5 Total corpus fund generated | - |

6.6 Whether annual financial audit has been done   Yes ✓   No -

6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes

Audit type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

External Academic Audit

The NAAC Peer Team visited the college in the year 2004 awarded 'B' Grade and during II cycle visit the college has been awarded 'B+' Grade with 2.77 CGPA in 2009 & III cycle visit the college has been awarded 'B++' Grade with 2.83 CGPA in 2016. Beside the university LIC committees also used to check & give suggestion as for as academic activities are concerned.

Internal Evaluation

The Management, Admn. Officer, Principal HOD's will take care of Internal Evaluation.

6.8 Does the University / Autonomous College declares results within 30 days?

For UG Programmes   Yes   ✓   No   -

For PG Programmes   Yes   ✓   No   -

6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

The following reforms have been adopted
- ❖ On-Line submission of examination forms
- ❖ On-Line submission of I.A. Marks
- ❖ On-Line declaration semester examination result
- ❖ According to University rule the course should be completed within 6 years from the date of admission.
- ❖ Absentee Report, MPC Report, Answer paper Book Lets reports are sent on-line.
- ❖ Introduction of sem system.
- ❖ CBCS adoption at PG level.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

> ❖ Organizes college level seminars and other competitions to promote competition attitude..
> ❖ Issue of cash prize for meritorious students.
> ❖ Collaboration to organize seminars, workshops, blood donation camps to help to community & institution.

6.12 Activities and Support from the Parent- Teacher Association

> We have just formed association this year. Parent –Teacher association holds meeting once or twice in a year to discuss and arrive solutions for problems of their words in coping with the academic encouragement. This helps to arrive right ways of grooming students.

6.13 Development programmes for support staff

> The college either organizes or sends the support staff to attend the training programme organized by other institutes based needs.

6.14 Initiatives taken by the institution to make the campus eco- friendly

> Subject to conditions the institutions strives to maintain mini garden, maintains cleanliness in and around the campus. NCC, NSS Students have set a model in this regard.

Criterion –VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ❖ Regular contributions for the Armed forces welfare fund both from staff and students.
> ❖ Awareness programmes on voting, afore station, saving power and water.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1. One University Blue produced.
> 2. Faculty exchange programmes encouraged & have yielded well.

7.3 Give two Best Practices of the institution (please see the format in the NAAC self-study Manuals)

1) Best Practice

   1) Title of the Practice :
   Communication Skill Development Practice – Students Centric Practice
   2) Goal:
   To achieve effectiveness in Teaching and Learning process, Based on this the best practice was continued to improve the communication skill and competitive spirit among the students to enhance the communication and face the global challenges present now.

3) The Context:

Ever ending changes and development taking place in technology is one of the major issues that affect Teaching / Learning process. Rural students find it difficult to keep pace with modern Techno learners. The facilitator is required to use variety of tools to keep the learner motivated in the learning process**.** Interaction with others in effective manner. Using language and methods. A challenge faced by the facilitator is to keep pace with latest modern tools and practice.

The Teaching and Learning process is given great importance in the institution. The institution trains its facilitators continuously to help to them enhance their learning capabilities. The learning imparted to its teachers is put to practice in leading to enhanced quality in students.

4) The Practice

Communication Skill enhancement process starts with designing of lecture plan by the facilitator, After working hours the faculty members conduct special classes – four hours a week in their respective specialization subjects Resource persons are also invited. The objective of the Lectures is to specify to the learner the learning outcomes. During the Lecture & discussions questioning is encouraged .Various forms of assessments are used for continuous evaluation such as group discussions, assignments, power point presentations, Class test. This practice gives opportunity to the students and encloses them to converse well.

Another important aspect in Teaching /Learning process is to develop competitive skill among the students to face the competitive examinations and to equip placements themselves to get. Even ideas that sound in practical are discussed and proper guidance is given to the learners. Training along with the learning process is imparted. Learner is the part of learning process but not just a spectator.

MOU's and tie-up arrangements with different industrial and service sector units which help the students to get job after completion of their education. The learners also avail the Language Lab facility in the institution which   also add to enhance their communication skills and employability.

A major limitation of this process is the time constraint as the facilities have various ideas which they would like to implement in their special classes. However due to paucity of time the target may not be reached.

5) Evidence of Success:

The evidence of success is visible qualitatively as well as quantitatively. The qualitative indicators are more positive outlook towards life improvements in etiquettes and desire to understand things better than learning. The quantitative indicators are evinced in Sugar, Textile, NGOs Software sector like as Wipro and Infosys . Some students have applied the same to their own businesses.

The results bring some prominent to light. Some of the factors are students when shown the right direction and are given proper guidance and encouragement can achieve the goals they set. Holistic development rather than only academic success contributes in creating socially sensitive individuals is a prominent expectations of educational institutions.

6) Problems Encountered and Resources Required:

The non- availability or non-workability of technology is one of the major problems encountered in the Teaching and Learning process. Further learners interest and the needs may not be fulfilled. The span of interest of learners is short and teachers today have to play the role of an educator and entertainer combined, rather than just an educator. The priorities and measurement Scale are different with different entrepreneurs.

Resources in terms of finance and number of Teacher continuously upgrade technology requirements. As the institution comes under rural region the learners problems such as poverty, attitude orthodox Social tradition, early marriage in case of female learners cannot be ignored.

7) Resources Required:

The Academic Calendar is prepared before the beginning of academic year. This aids to facilitators and learners in understanding the time schedule for

implementation of learning and training process. Dedicated Teaching and Non-Teaching Staff is more emphasized. Without dedicated team success cannot be achieved. The principal with his dynamic Leadership style and constant guidance and support of management gives double edged shape to the teachers and learners skill development process.

8)   Contact Details:

Name of the Principal: Dr   S S CHORAGI

Name of the Institution: Shri Sangameshwar Arts and

Commerce College Chadchan

City :   Chadchan

Pincode :   586205

Accredited Status :   Reaccredited with 'B++' with 2.83 CGPA

Work Phone   08422-278479

Fax :   08422-278479

Mobile: 09449169016

Website :   **www.ssaccollegechadchan.com**

Email: ssaccollege_chadchan@ yahoo.com

2) Best Practice

The main focus of the higher education in India is to promote research activities.

In accordance with the growing need for the up gradation of the Teachers and Learners in higher education, enormous efforts are made by the management of the institution to inculcate research culture among the Teachers and the Learners to arouse curiosity, develop objectivity and improve analytical thinking.

It ensure continuous professional growth on the part of teachers and of problem identifying problems, systematic planning , careful implementing and solution finding

abilities. Research Committee of the college takes initiatives for all activities related to research.

1. Title of the Practice

 Research Promotion Practice.

2. Objective of the Practice

What are the objectives/ intended outcomes of this "best practice" and what are the

Underlying principles or concepts of this practice (in about 100 words)

a. To keep pace with the recent changes and update the intellectual caliber of the Teachers
b. To encourage Teachers to pursue Ph.D , M.phil and other research Articles .
c. To acquire guide ship and produce more research scholars
d. To motivate the Teachers to apply for the major and minor research projects by providing guidelines and details of funding agencies
e. To make collaborations with other Institutions and university in and abroad.
f. To arrange for interface meeting among the institutions , industries and the public to take up research projects relevant for the present day
g. To encourage the Facilitator and the Learners to organize and present research papers in the national / international seminars/conferences /workshops.
h. To publish quality research articles in reputed journals, edit study materials for the prescribed syllabus and to publish books of high originality.
i. To provide seed money for research & publication activities.
j. To take steps for publishing a Research Journals of the institution

3. Context:
   What are the contextual features or challenging issues that needed to be addressed in designing and implementing this practice (in about150 words)

Since constant updating of the subject is very essential to try the downtrodden paths, the teaching staff of the college is highly conscious of quality enhancement and quality sustenance on par with the advancement in technology keeping with other advanced institutions.

The institution knowledge for dissemination and so its main focus is on quality research.

It is trying to undertake a research by strengthening infrastructure facilities , motivating staff members and guiding them to acquire grants from the

 Funding agencies– Pursuing Ph.D ,   taking up minor   or major   research projects , guiding research scholars and publishing research papers and books.

Challenging issues to be addressed   while designing and implementing the practice

- The great demand of the rural based learners for the attention of the Teachers to cope with their studies
- Gathering the sound knowledge of technology development.
- Creation of awareness on the need for research to update the knowledge of the Teachers and Learners at international standards
- Creating an interest in research in Teachers and Learners   through individual or group research projects as a part of their syllabus and problems of the society.
- Analyzing and addressing the needs of the society and submitting reports based on their field research
- Forming linkage with the industries and research centers   with collaboration for the research projects of Teachers & Learners.

4. The Practice
Describe the practice and its uniqueness in the context of Indian higher education. What were the constraints / limitations, if any, faced (in about 400 words)?

The institution provides opportunities to the faculty to do Ph.D . Under FIP or Part Time Research privately. The institution also motivates for doing major and minor projects through UGC and other funding agencies.

A research Committee under the Chairmanship of the Principal actively involves in promoting research culture among the Teachers & Learners on the campus. It sets the target for achievement in the action plan presented and submitted in the planning and Evaluation Committee meeting twice in a year. The achievements of the target are reviewed at the end of the academic year.

Support facilities for research

- Special consideration in the form of OOD is given to the Teachers who are at the verge of completing their research work.
- Visits to various Universities libraries for data collection enrich their research.
- The management encourages Teachers to attend National Level Seminars & Paper presentation and send proposals to UGC to avail travel grant.
- The management has agreed to give financial assistance to the self- finance Faculty of BCA, BSW, M.COM& MSW to make research publications in the journals with high impact factor.
- Rewards are given to teachers based on their achievements in research.

Constraints faced in pursuit of research

- Due to time constraint and interface, the gap between academia and industries is not adequately bridged to fulfill the needs of industries.
- The Learners can be further motivated to explore new areas of research and procure funds from various funding agencies.
- Learners can be provided hands- on activity based research in the industries to meet challenges faced in the Job market.
- Extension programmes have focused on neighborhood oriented research to solve Social Problems.
- Interdisciplinary and socio- economic development research can be encouraged among Learners and the Teachers.
- Ph.D holders have been Learners motivated to publish their research in the form of books also.

5. **Evidence of Success:**

Provide evidence of success such as performance against targets and benchmarks, review results. What do these results indicate? Describe in about 200 words.

The achievements in the field of research are the main indicators of excellence in research practiced at the institution.

- Recently two Teachers have successfully defended their doctoral degrees in different University and two have registered for Ph.D   the work is in progress . A good number of staff have availed the opportunities for presenting papers and publishing articles and books. Two Teachers are supervisors for guiding M.phil and Ph.D . Scholars. Final year UG and PG students undertake mandatory and funded, individual and group projects.
- E-journals, INFLIBNET and Computer laboratory are added in the library of the institutions.
- Additional Two computer laboratory and have been one language laboratory established for Learners.
- About 25 research papers have been published in reputed journals with high impact factor evinces the keen interest of the faculty in research.
- Competitive grants have been received by the principal investigators for minor research projects.
- The publication of Ph. D. Theses of one Teacher in book form has won wide acclaim.
- Research is nurtured at the institution by strengthening infrastructure facilities in the laboratories and the library.

6. **Problems Encountered and Resources required:**
   Please identify the problems encountered and resources required to implement the practice (in about 150 words)

- More incentives need to be given t o the   teachers   by the Government for research activities – publications of books and papers in reputed journals.

- Refresher Courses help teachers to take up research projects but opportunity one lets.

- Conferences and seminars can be organized for the teachers and the Learners to create awareness of the requirements for research – preparation of proposals and various funding agencies.

- General grants can be provided by UGC under special schemes and to organize seminars to strengthen research resources at the college in the form of books and equipments.

- Approved study leave can be provided for minor and major research projects.

- Four research journals can be published by maintaining the standard of the articles and making the peer review process strict.

- Academic audit can formulate quality parameters to ascertain the quality of research of the Teachers and the Learners in each department.

- Unfilled Vacancies can be filled up by the Government to acquire powerful human resource with research acumen to develop research activities.

7. contact Details :

Name of the Principal: Dr   S S CHORAGI

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Fax :   08422-278479

Mobile: 09449169016

Website :   **www.ssaccollegechadchan.com**

Email: ssaccollege_chadchan@ yahoo.com

7.4 Contribution to environmental awareness / protection

        The college constantly seeks to promote environmental protection in the following manners:-

- Energy Conservation
- Rain Water Harvesting
- Plantation of Trees
- Energy efficient lighting
- efforts carbon neutrality
- Hazardous waste Management
- E-Waste Management

7.5 Whether environmental audit was conducted?   Yes ☑   No ☐

7.6 Any other relevant information the institution wishes to add.(for example SWOT Analysis)

SWOC ANALYSIS

STRENGTHS:

- Physical infrastructure in terms of land is adequate for future expansion.

- High discipline and satisfactory results.

- Interactive and supportive management.

- The college is located in a rural setting serving the cause of rural students, particularly girls.
- The relationship of the Management with Stakeholders is proactive.
- Transparency in Admission process.
- Functional IQAC where in the Academic Calendar is prepared in advance
- Extra Curricular activities in the college are effectively confirmed under sports ladies forum and cultural Departments banners.
- Publication of Research Articles.
- College gets financial support from the management.

- ➢ Campus is free from Drug addiction & Ragging.
- ➢ Enormous scope for development.

WEAKNESS:

- ➢ A perspective plan indicating long term institutional vision is not in place.
- ➢ Inadequate diversification of the courses offered.
- ➢ Relatively high drop –out rate.
- ➢ Placement of students after the graduation is not adequate.
- ➢ Absence of patents
- ➢ Net / Set guidance Cell
- ➢ Lack of earnings through Consultancy.
- ➢ No Research Centre.
- ➢ The quality of research publications is inadequate.

OPPORTUNITIES:

- ➢ Interactive research and teaching with the help of affiliating university/neighboring institutions.
- ➢ Possibility for more entrepreneurship and skill development programmes.
- ➢ Scope for region-based research alternatives.
- ➢ Tapping research and development grants from funding agencies.
- ➢ College gets sufficient grants from UGC
- ➢ Online Teaching Methodology
- ➢ Collaborative Research and Linkages with Industries

CHALLENGES:

- ➢ Computer expertise among staff and students need to be strengthened.
- ➢ Enabling students to acquire capacities for accessing emerging opportunity structures.
- ➢ Retention of the commitment of the teachers to the institution, while enabling them to reach out to the wider horizons.

- ➢ Nurturing appropriate linguistic competence.

- ➢ Increase in the ---private unaided and Govt Colleges in nearby localities.
- ➢ Delay in recruitment of Teachers and the support staff.

> Threats of Distance mode of Education.

Most of these challenges can be faced and weaknesses can be overcome with counseling, coordination of all stake holders which of course is not that easy.

8. plans of institution for next year

> - Enhancement of Research & Publications
> - Produce ranks at university level.
> - Teachers Development Programmes
> - Produce university blues.
> - Under take blood donation and tree plantation like social service activities.
> - Strengthening Scout & Guides in our college.
> - Motivation for Research activities.

Name: Dr S B Rathod   Name: Dr.S S Choragi

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure-II 2.1.5 Academic Calender of the year 2017-18

Sl. No.	Date	Activity /Event	Dept. cell
01	1st week after PUC result	I, III, V sem Admission process commenced.	College
02	02/06/2017	Commencement of academic year	RCU
03	19/06/2017	Commencement of I, III, V sem classes	RCU
04	11/07/2017	World population day	BSW
05	15/07/2017	Admission last date without penalty	RCU
06	16/07/2017	Introduction programme to new students	Principal
07	20/07/2017	Submission of admission without penalty	Admission committee
08	29/07/2017	Admission last date with Rs. 750 penalty	Exam section
09	1st week of August	1st IA Test commenced	Concerned dept.
10	12/08/2017	Librarians day	Library department
11	15/08/2017	Independence day	College
12	30/08/2017	Inauguration of sports and cultural activity	Cultural department
13	05/09/2017	Teachers day	Cultural Dept
14	11 & 12/09/2017	Two day national level seminar on legacy of Deccan Platuative (palliative)	College
15	15/09/2017	Engineers day	BCA
16	30/09/2017	Hindi day and workshop on Hindi grammar	Hindi Dept
17	1st week of October 2017	II IA Test commenced	College
18	21/10/2017	Last working day of I, III, V semester	RCU
19	23/10/2017 to To 16/12/2017	Mid - term vocation , Exam and Valuation	RCU
20	26/11/2017	Constitution Day	IQAC
21	18/12/2017	Commencement of II, IV and VI sem classes	RCU
22	30/12/2017	Student Union Formation	College
23	12/01/2018	Youth day celebration	Cultural
24	16/01/2018	Vidya Poshak cheque Distribution	Principal
25	18/01/2018	Essay competition on women rights	Cultural Dept
26	24/01/2018	Road safety week	NSS/NCC
27	25/01/2018	National Voters day	Political science
28	26/01/2018	Republic day	College
29	27/01/2018	Singing competition	Cultural Dept
30	29/01/201/ To 04/02/2018	NSS special camp	NSS
31	29/01/2018	Legal Aid day	Cultural Dept
32	10/02/2018	Elocution competition	Cultural Dept
33	15/02/2018	1st IA Test commenced,	RCU
34	15/02/2018	Debate, Quiz and Sanskrith day	Cultural Dept
35	20/02/2018	PNS live programme shown. How to face life	Cultural Dept
36	21/02/2018	Mother tongue day	Cultural Dept
37	22/02/2018	Megha Job Fair – 246 students Attended	College
38	16 & 17/03/2018	Workshop on spoken English and communication skill	English Dept

39	2nd week of April 2018	2nd IA Test commenced	RCU
40	17/04/2018	Annual day celebration	Cultural Dept
41	19/04/2018	Last working day of academic year 2017-18	RCU